

**MEMORANDUM OF DONATION
TO JOHNSON COUNTY**

STATE OF TEXAS §

KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF JOHNSON §

Comes now Brett Lucas, an individual (hereafter known as "Donor"), and Johnson County, Texas, (hereafter known as "Johnson County").

Whereas, Donor desires to donate personal property to Johnson County to enable Johnson County to exhibit and display said personal property in furtherance of Johnson County's preservation of historic culture resources and to display said personal property for the benefit of the citizens of Johnson County; and

Whereas, Johnson County is a political subdivision of the State of Texas which provides services for the citizens of Johnson County; and

Whereas, Johnson County is authorized to act and does act by and through the Commissioners Court of Johnson County, pursuant to V.T.C. A., Local Government Code Section 81.032 to accept donations of personal property.

THEREFORE, DONOR AND JOHNSON COUNTY AGREE AND UNDERSTAND THE FOLLOWING:

Donor does hereby offer to donate and transfer complete and absolute ownership to Johnson County the personal property listed and described on Appendix "A" annexed hereto and incorporated herein.

For a donation to be accepted by Johnson County, such donation, subsequent to being offered by Donor, must be accepted and approved in an open session of the Commissioners Court of Johnson County.

Personal Property donated to Johnson County may not be returned to the Donor after acceptance and approval by the Commissioners Court by Johnson County. Upon acceptance and approval by the Commissioners Court, complete and absolute ownership of the donated personal property transfers to Johnson County and is subject to the current laws of the State of Texas or as may hereinafter be amended.

This document contains all the terms and conditions between Donor and Johnson County.

BRETT W. Lucas

Printed Name of Donor

[Signature]

Signature of Donor

MAY 3 '19

Date

104 Bellevue Dr

Cleburne, TX 76033

Address, City and State

Approved and Accepted by JCHC:

[Signature]
John Percifield, Chairman

Date: 5-20-19

Approved and Accepted by:
Commissioners Court

May 28, 2019
Date

[Signature]

Roger Harmon, Johnson County Judge

Voted: yes, ___ no, ___ abstained

[Signature]

Rick Bailey, Comm. Pct. #1

Voted: yes, ___ no, ___ abstained

[Signature]

Kenny Howell, Comm. Pct. #2

Voted: yes, ___ no, ___ abstained

[Signature]

Jerry D. Stringer, Comm. Pct. #3

Voted: yes, ___ no, ___ abstained

[Signature]

Larry Woolley, Comm. Pct. #4

Voted: ___ yes, ___ no, ___ abstained

ATTEST:

[Signature]
Becky Ivey, County Clerk



APPENDIX A
LIST OF PERSONAL PROPERTY

Personal Property (Describe item in detail)

Estimated Value

1. 1918-1919 Santa Fe Trail
 " Memors Book

?

?

2.

3.

4.

5.

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

FY 2019

On this the 28th day of May 2019, the Commssioners' Court, with the following members being present

Commissioners Court

- Roger Harmon - County Judge
- Rick Bailey - Commissioner Pct #1
- Kenny Howell - Commissioner Pct #2
- Jerry D. Stringer - Commissioner Pct #3
- Larry Woolley - Commissioner Pct #4

MAY 28 2019

Approved

The following proceedings were had, to-wit:

THAT WHEREAS, theretofore, on September 24, 2018 the Court heard and approved the budget for the year 2019 for Johnson County, and

WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: JP Pct. 2 Department #: 4560

TRANSFER FROM:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Equipment Non-Capital	0410-4560-56510-AJ	230.00
TOTAL TRANSFERRED FROM:		\$230.00

TRANSFER TO:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Equip. Repair & Maitenance	0410-4560-53440-AJ	230.00
TOTAL TRANSFERRED TO:		\$230.00

EXPLANATION:

To cover the cost to replace wirless fixed, duress button in Tax Office at the Burleson Sub Courthouse

Department Head: _____ Date: _____

THE COUNTY OF JOHNSON

ROUND DOLLARS ONLY

BY: Roger Harmon
Roger Harmon, County Judge

Date received by the County Judge's Office: _____ Date Received by Budget Coordinator: _____

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

FY 2019

On this the 28th day of May 2019, the Commssioners' Court, with the following members being present

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- Jerry D. Stringer - Commissioner Pct #3
- Larry Woolley - Commissioner Pct #4

MAY 28 2019

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WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: Constable Pct. 1 Department #: 4100

TRANSFER FROM:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Postage	0100-5500-53100-LE	500.00
Law Books	0100-5500-53120-LE	335.00
Fees & Services	0100-5500-54000-LE	515.00
	TOTAL TRANSFERRED FROM:	\$1,350.00

TRANSFER TO:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Dues & Conferences	0100-5500-54000-LE	1,110.00
Equip. Repair & Maintenance	0100-5500-53440-LE	240.00
	TOTAL TRANSFERRED TO:	\$1,350.00

EXPLANATION: To cover cost of 75th JPCA Conference and cost of radar certification & calibration

Department Head: _____ Date: _____

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

BY: Roger Harmon
Roger Harmon, County Judge

Date received by the County Judge's Office: _____ Date Received by Budget Coordinator: _____

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

FY 2019

On this the 28th day of May 2019, the Commssioners' Court, with the following members being present

- Roger Harmon - County Judge
- Rick Bailey - Commissioner Pct #1
- Kenny Howell - Commissioner Pct #2
- Jerry D. Stringer - Commissioner Pct #3
- Larry Woolley - Commissioner Pct #4

Commissioners Court

MAY 28 2019

Approved

The following proceedings were had, to-wit:

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WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: Information Technology Department #: 4090

TRANSFER FROM:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Computer Software Maint.	0100-4090-54001-GG	15,000.00
TOTAL TRANSFERRED FROM:		\$15,000.00

TRANSFER TO:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Computer Hardware Maint.	0100-4090-58001-GG	15,000.00
TOTAL TRANSFERRED TO:		\$15,000.00

EXPLANATION: to cover cost of quote than came in over budget

Department Head: Dan Milam Date: _____

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

BY: Roger Harmon
Roger Harmon, County Judge

Date received by the County Judge's Office: _____ Date Received by Budget Coordinator: _____

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

FY 2019

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Commissioners Court

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- Kenny Howell - Commissioner Pct #2
- Jerry D. Stringer - Commissioner Pct #3
- Larry Woolley - Commissioner Pct #4

MAY 28 2019

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THAT WHEREAS, theretofore, on September 24, 2018 the Court heard and approved the budget for the year 2019 for Johnson County, and

WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: _____ Jury _____ Department #: _____ 4510 _____

TRANSFER FROM:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Fees & Services	0100-4510-54000-AJ	3,600.00
TOTAL TRANSFERRED FROM:		\$3,600.00

TRANSFER TO:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Computer Software Maint	0100-4510-54001-AJ	3,600.00
TOTAL TRANSFERRED TO:		\$3,600.00

EXPLANATION:

To cover the cost of New Developed Software for County VoIP (Voice Over IP) Telephone System

Department Head: _____ Dan Milam _____ Date: _____

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

BY: Roger Harmon
Roger Harmon, County Judge

Date received by the County Judge's Office: _____ Date Received by Budget Coordinator: _____

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

FY 2019

On this the 28th day of May 2019, the Commssioners' Court, with the following members being present

- Roger Harmon - County Judge
- Rick Bailey - Commissioner Pct #1
- Kenny Howell - Commissioner Pct #2
- Jerry D. Stringer - Commissioner Pct #3
- Larry Woolley - Commissioner Pct #4

Commissioners Court

MAY 28 2019

Approved

The following proceedings were had, to-wit:

THAT WHEREAS, theretofore, on September 24, 2018 the Court heard and approved the budget for the year 2019 for Johnson County, and

WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: Emergency Management Department #: 4060

TRANSFER FROM:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Small Tools & Supplies	0100-4060-53300-PH	155.00
TOTAL TRANSFERRED FROM:		\$155.00

TRANSFER TO:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Dues & Conferences	0100-4060-54100-PH	155.00
TOTAL TRANSFERRED TO:		\$155.00

EXPLANATION: to cover budget shortage

Department Head: Jamie Moore Date:

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

BY: [Signature of Roger Harmon] Roger Harmon, County Judge

Date received by the County Judge's Office: Date Received by Budget Coordinator:

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

FY 2019

On this the 28th day of May 2019, the Commissioners' Court, with the following members being present

- Roger Harmon - County Judge
- Rick Bailey - Commissioner Pct #1
- Kenny Howell - Commissioner Pct #2
- Jerry D. Stringer - Commissioner Pct #3
- Larry Woolley - Commissioner Pct #4

Commissioners Court

MAY 28 2019

Approved

The following proceedings were had, to-wit:

THAT WHEREAS, theretofore, on September 24, 2018 the Court heard and approved the budget for the year 2019 for Johnson County, and

WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: 249th District Court Department #: 4350

TRANSFER FROM:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Other Court Appointed Attorneys	0100-4350-55830-AJ	2,000.00
TOTAL TRANSFERRED FROM:		\$2,000.00

TRANSFER TO:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Jury Expense	0100-4350-53025-AJ	2,000.00
TOTAL TRANSFERRED TO:		\$2,000.00

EXPLANATION: to cover budget shortage in Jury expense

Department Head: _____ Date: _____

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

BY: 
Roger Harmon, County Judge

Date received by the County Judge's Office: _____ Date Received by Budget Coordinator: _____

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

FY 2019

On this the 28th day of May 2019, the Commssioners' Court, with the following members being present

- Roger Harmon - County Judge
- Rick Bailey - Commissioner Pct #1
- Kenny Howell - Commissioner Pct #2
- Jerry D. Stringer - Commissioner Pct #3
- Larry Woolley - Commissioner Pct #4

Commissioners Court

MAY 28 2019

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WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: Constable Pct. 3 Department #: 5520

TRANSFER FROM:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Dues & Conferences	0100-5520-54100-LE	20.00
TOTAL TRANSFERRED FROM:		\$20.00

TRANSFER TO:

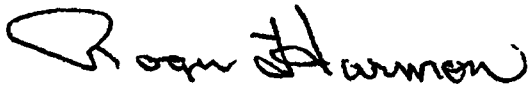
ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Fees & Services	0100-5520-54000-LE	20.00
TOTAL TRANSFERRED TO:		\$20.00

EXPLANATION:

To cover cost of TCLEDDS renewal for Constable Mike White

Department Head: _____ Date: _____

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

BY:  _____
Roger Harmon, County Judge

Date received by the County Judge's Office: _____ Date Received by Budget Coordinator: _____

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

FY 2019

On this the 28th day of May 2019, the Commssioners' Court, with the following members being present

Commissioners Court

- Roger Harmon - County Judge
- Rick Bailey - Commissioner Pct #1
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MAY 28 2019

Approved

The following proceedings were had, to-wit:

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WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: Indigent Health Department #: 6440

TRANSFER FROM:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Indigent Health Care	0550-6440-54090-PH	1,620.00
TOTAL TRANSFERRED FROM:		\$1,620.00

TRANSFER TO:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Fees & Services	0550-6440-54000-PH	1,620.00
TOTAL TRANSFERRED TO:		\$1,620.00

EXPLANATION:

To cover cost for Administrative Services-WEBTPA Employer Services 10/1/18-9/30/19

Department Head: _____ Date: _____

THE COUNTY OF JOHNSON

ROUND DOLLARS ONLY

BY: Roger Harmon
Roger Harmon, County Judge

Date received by the County Judge's Office: _____ Date Received by Budget Coordinator: _____

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

FY 2019

On this the 28th day of May 2019, the Commssioners' Court, with the following members being present Commissioners Cou*

- Roger Harmon - County Judge
Rick Bailey - Commissioner Pct #1
Kenny Howell - Commissioner Pct #2
Jerry D. Stringer - Commissioner Pct #3
Larry Woolley - Commissioner Pct #4

MAY 28 2019

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The following transfers to said budget are hereby authorized:

Department Name: Road & Bridge Pct. 3 Department #: 6140

TRANSFER FROM:

Table with 3 columns: ACCOUNT NUMBER NAME, ACCOUNT NUMBER, AMOUNT. Row 1: Operating Reserve, 0170-6140-53970-HS, 8,000.00. Row 2: TOTAL TRANSFERRED FROM: \$8,000.00

TRANSFER TO:

Table with 3 columns: ACCOUNT NUMBER NAME, ACCOUNT NUMBER, AMOUNT. Row 1: Building Repair & Maint., 0170-6140-53520-HS, 5,000.00. Row 2: Fees & Services, 0170-6140-54000-HS, 3,000.00. Row 3: TOTAL TRANSFERRED TO: \$8,000.00

EXPLANATION: To cover the cost of roof repair and tire disposal

Department Head: Date:

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

BY: Roger Harmon, County Judge (signature)

Date received by the County Judge's Office: Date Received by Budget Coordinator:

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

FY 2019

On this the 28th day of May 2019, the Commssioners' Court, with the following members being present

- Roger Harmon - County Judge
- Rick Bailey - Commissioner Pct #1
- Kenny Howell - Commissioner Pct #2
- Jerry D. Stringer - Commissioner Pct #3
- Larry Woolley - Commissioner Pct #4

Commissioners Court

MAY 28 2019

Approved

The following proceedings were had, to-wit:

THAT WHEREAS, theretofore, on September 24, 2018 the Court heard and approved the budget for the year 2019 for Johnson County, and

WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: Sheriff Admin/Patrol Department #: 5600

TRANSFER FROM:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Equipment Non-Capital	0750-5600-56510-LE	2,542.00
TOTAL TRANSFERRED FROM:		\$2,542.00

TRANSFER TO:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Equipment Capital	0750-5600-56530-LE	2,542.00
TOTAL TRANSFERRED TO:		\$2,542.00

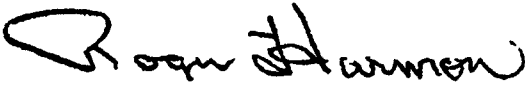
EXPLANATION:

To cover shortfall for the purchase of cars. Radar units were added to the cost of the car but were budget in non-cap because the cost was less than \$5,000

Department Head: _____ Date: _____

THE COUNTY OF JOHNSON

ROUND DOLLARS ONLY

BY: 
Roger Harmon, County Judge

Date received by the County Judge's Office: _____ Date Received by Budget Coordinator: _____

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

FY 2019

On this the 28th day of May 2019, the Commssioners' Court, with the following members being present

Commissioners Court

- Roger Harmon - County Judge
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- Kenny Howell - Commissioner Pct #2
- Jerry D. Stringer - Commissioner Pct #3
- Larry Woolley - Commissioner Pct #4

MAY 28 2019

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The following transfers to said budget are hereby authorized:

Department Name: Road & Bridge Pct. 3 Department #: 6140

TRANSFER FROM:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Operating Reserve	0170-6140-53970-HS	5,000.00
TOTAL TRANSFERRED FROM:		\$5,000.00

TRANSFER TO:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Fees & Services	0170-6140-54000-HS	5,000.00
TOTAL TRANSFERRED TO:		\$5,000.00

EXPLANATION:
To cover cost of water study

Department Head: _____ Date: _____

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

BY:  _____
Roger Harmon, County Judge

Date received by the County Judge's Office: _____ Date Received by Budget Coordinator: _____

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

FY 2019

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MAY 28 2019

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The following transfers to said budget are hereby authorized:

Department Name: County Court at Law No. 1 Department #: 4100

TRANSFER FROM:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Fees & Services	0100-4100-54000-AJ	1,500.00
TOTAL TRANSFERRED FROM:		\$1,500.00

TRANSFER TO:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Equipment Non-Capital	0100-4100-56510-AJ	1,500.00
TOTAL TRANSFERRED TO:		\$1,500.00

EXPLANATION:

To cover 1/2 of the cost of a new copier that will be shared with County Court at Law No. 2

Department Head: _____ Date: _____

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

BY: 
Roger Harmon, County Judge

Date received by the County Judge's Office: _____ Date Received by Budget Coordinator: _____

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

FY 2019

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- Larry Woolley - Commissioner Pct #4

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The following transfers to said budget are hereby authorized:

Department Name: County Court at Law No. 2 Department #: 4110

TRANSFER FROM:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Indigent Court Reports Records	0100-4110-55850-AJ	1,500.00
TOTAL TRANSFERRED FROM:		\$1,500.00

TRANSFER TO:

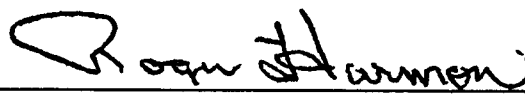
ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Equipment Non-Capital	0100-4110-56510-AJ	1,500.00
TOTAL TRANSFERRED TO:		\$1,500.00

EXPLANATION:

To cover 1/2 of the cost of a new copier that will be shared with County Court at Law No. 1

Department Head: _____ Date: _____

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

BY: 
Roger Harmon, County Judge

Date received by the County Judge's Office: _____ Date Received by Budget Coordinator: _____

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

FY 2019

Commissioners Court

On this the 28th day of May 2019, the Commssioners' Court, with the following members being present

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- Rick Bailey - Commissioner Pct #1
- Kenny Howell - Commissioner Pct #2
- Jerry D. Stringer - Commissioner Pct #3
- Larry Woolley - Commissioner Pct #4

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The following transfers to said budget are hereby authorized:

Department Name: Non-Departmental Department #: 5100

TRANSFER FROM:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Operating Reserve	0100-5100-53970-GG	100,000.00
TOTAL TRANSFERRED FROM:		\$100,000.00

TRANSFER TO:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Legal Expenses	0100-5100-54880-GG	100,000.00
TOTAL TRANSFERRED TO:		\$100,000.00

EXPLANATION:

To cover the cost of unforeseen legal expenses

Department Head: _____ Date: _____

THE COUNTY OF JOHNSON

ROUND DOLLARS ONLY

BY: Roger Harmon
Roger Harmon, County Judge

Date received by the County Judge's Office: _____ Date Received by Budget Coordinator: _____

ORIGINAL

MAY 21 '19 AM 11:42

Training / Seminar Approval Form

Department Name: County Clerk

Seminar Name: 124th Annual County & District Clerks Association Conference

Purpose: Training

Place: The Woodlands Waterway Marriott Hotel & Conference Center, The Woodlands, TX

Date: 6/23/2019 thru 6/27/2019

Who Will Be Attending:

Becky Ivey

This Training/ Seminar is necessary for the following reasons:

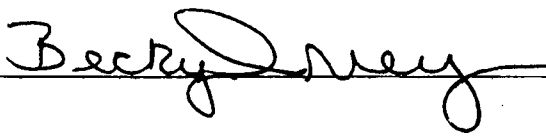
- Required continuing education
- Job training
- Improve work performance
- Required certification

Attach Registration Form and Complete the following information:

Amount of registration \$ \$250.00 Date registration is due Upon Approval of Commissioners Court

- Return check to department head
- Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Dept. Head Signature: 

SEND FORM TO COUNTY JUDGE'S OFFICE

RECEIVED BY COUNTY JUDGE'S OFFICE: _____ DATE: _____

APPROVED BY COMMISSIONER'S COURT: Commissioners Court DATE: MAY 28 2019

ORIGINAL

Training / Seminar Approval Form

Department Name: Justice of the Peace, Pct. 2

Seminar Name: Texas Court Clerk Association

Purpose: Certification Renewal Education Hours

Place: San Marcos

Date: September 29, 2019

Who Will Be Attending:

Nikki Ashley

Melissa Daniel

This Training/ Seminar is necessary for the following reasons:

Required continuing education

Job training

Improve work performance

Required certification

Attach Registration Form and Complete the following information:

Amount of registration \$ 300.00 per person

Date registration is due June 11, 2019

Return check to department head

Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature:  _____

SEND FORM TO COUNTY JUDGE'S OFFICE

RECEIVED BY COUNTY JUDGE'S OFFICE

DATE: _____

APPROVED BY COMMISSIONER'S COURT: Commissioners Court

DATE: _____

MAY 28 2019